



# Safety Protocols at Inuuqatigiit

Working in partnership with parents and  
the community

Early Years, 2020-2021








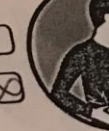
# Staff, drivers and children screened daily

- Temperatures are taken as the staff and children start their day. Each are recorded on an individual sheet that can be inspected by Ottawa Public Health and the Ministry of Education.
- Anyone who exhibits signs or symptoms must be isolated at home, get tested and wait for Negative results, or stay away for a minimum of 14 days

**STOP COVID-19**  
Please complete the following questions before beginning your work today.

Name: Abel 98.2  
Date: Nov. 2 2020 Time: 9:00

**Do you have any of the following new or worsening symptoms?**

Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	 Fever/Chills	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	 Cough	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	 Difficulty breathing/ Shortness of breath	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	 Sore throat/ Difficulty swallowing
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	 Runny nose (unrelated to seasonal allergies)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	 Loss of taste or smell	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	 Not feeling well, headache, unexplained tiredness and muscle aches	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	 Nausea/ diarrhea/ abdominal pain

In the last 14 days, have you had close physical contact with a person who was sick with a respiratory illness (had a new or worsening cough, or difficulty breathing)?

Yes ☐  
No ☒

In the last 14 days, have you returned from travel outside of Canada in the last 14 days?

Yes ☐  
No ☒

In the last 14 days, have you travelled outside of Canada?

Yes ☐  
No ☒

If you answered YES to any of these questions, please return home and self-isolate. For more information about COVID-19, visit [www150.ca.gov](https://www150.ca.gov)



# Personal Protective Equipment

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- No visitors are allowed in the buildings or play spaces outdoors
- All staff must wear a face shield and mask at all times indoors and out.
- **Children and families are encouraged to have their children wear a mask while riding the transportation vans.**



# Handwashing multiple times a day and if not, sanitize

- All signs and symptoms are reported to the Ministry of Education as a Serious Occurrence and the updates keep track of testing results and whether Ottawa Public Health deems numbers an outbreak and necessitates the cohort or centre's closing.
- We have been open since early July without a single case testing positive!





# Restricted materials and washable materials

- All materials are individually boxed and are not shared in-between the children.
- All toys are cleaned and sanitized at the end of every day.
- Items such as playdough are for single-use only.
- Cloth-based and paper-based materials are not used. If they are used they are stored in a sealed box for a minimum of seven (7) days rotation.
- Bedding, towels and face cloths are washed daily.



# Documentation: We fully clean the toys and space

- We are responsible to do a deep clean all high touch areas after each groups' use, i.e. toileting area, hallways, cubby room at a minimum of 2 times a day.
- Clean is signed by staff for documenting each and every time the area has been cleaned.
- These records are kept on site for Public Health and Ministry inspections.

Sanitation of space, toys and equipment Cohort: Headstart

Date and Time:	Space:	Toys:	Concerns:
AM 11:30	main floor	Artic animals, food, blocks, blocks, lego	switched out
PM	main floor		
Date and Time:	Space:	Toys:	Concerns:
AM			
PM			
Date and Time:	Space:	Toys:	Concerns:
AM			
PM			
Date and Time:	Space:	Toys:	Concerns:
AM			
PM			
Date and Time:	Space:	Toys:	Concerns:
AM			
PM			
Comments:			

Sanitation of Bathroom Cohort: HS floor

Date: \_\_\_\_\_

Time:	Staff Signature:
Nov 2 9:10am SA	
Time: 11 10:05am SA	
Time: Nov 2 10:13am SA	
Time: Nov 2 10:37am SA	
Time: Nov 2 10:41am SA	
Time: Nov 2 10:55am SA	
Time: Nov 2 11:48am SA	
Time:	
Time:	
Time:	
Time:	



# Specialized Deep Cleaning

- All handrails, door handles, table surfaces, bathroom and play spaces are sprayed with a sanitizing product that mists the surfaces with a sanitizing solution approved by Ottawa Public Health and the Ministry of Education.
- This specialized equipment has an ultraviolet light that kills germs at this higher level of heat/energy. The unit scans the surfaces as the mist of sanitizer is being passed over the area.

We hope that our health and safety measures help to keep concerns and worries for the children attending the programs at a lower level of risk.

Should you have any further concerns, please email us for a copy of the Ottawa Public Health Guidelines for Childcare, for further clarification.

Any comments or questions, please direct them to the Early Years Manager, Bea Alvarez.  
Email: [earlyyearsmanager@inuuqatigiit.ca](mailto:earlyyearsmanager@inuuqatigiit.ca)

