

INTERNAL/EXTERNAL POSTING



Inuuqatigiit Centre for Inuit Children, Youth and Families is a multi service non-profit organization serving Inuit children, youth, and their families. We are dedicated to providing cultural, educational, and support services in a caring, respectful, and collaborative environment that fosters strong and proud Inuit children and families.

Position #	2025- 141
Position Title	Men's Services Worker
Posting Date	March 4, 2025
Start Date	ASAP
Hours	37.5 hours – Monday-Friday, with occasional evening and weekend hours required
Position Status	Full-time determinant, Contract ends: March 31, 2026, with possible extension
Salary Range	Inuuqatigiit Centre offers a competitive wage and benefit

POSITION SUMMARY

Under the supervision of the Manager of Family Well-Being (FWB), the Men's Services Worker support the delivery of community-based programming, engages and supports fathers using a holistic and family-centred approach and ensures safe spaces for clients in compliance with the current practices, relevant legislation and Inuuqatigiit policies and procedures.

KEY DUTIES AND RESPONSIBILITIES

- Engage fathers and families by planning and implementing effective outreach strategies through on-going communication with community, agencies and fathers
- Plan and deliver safe and culturally appropriate family/community events and activities on a regular basis based on needs and interests of families.
- Identify and report on concerns and issues related to parental engagement to Manager of FWB.
- Resolve issues that arise in delivery of programming and support to fathers.
- Plan and purchase supplies for programs and activities, including food.
- Provide transportation assistance to parents.
- In collaboration with FWB Program Manager, engage community members to support program implementation and uptake.
- Coordinate and deliver trauma informed supports to clients through individual support

- Provide crisis intervention to fathers and their families as needed, including after hours' support, home visits, etc.
- Liaise with local CAS to advocate for culturally safe service
- Liaise with service providers to ensure appropriate referrals, system navigation and advocacy
- Provide system navigation to clients
- Actively participate in case management meetings and required follow up
- Engage clients in safety planning as needed
- Regularly participate in supervision meetings with the FWB Manager
- Participate in CASO Circle of Care process when requested by parent
- Facilitate gender-based peer support group for fathers.
- Facilitate drop-in program for fathers and their children.
- Support the facilitation of prevention activities (e.g evening/weekend programming)
- Participate in monthly case management meetings with Ottawa CAS
- Provide responsive and inclusive support services to fathers and families including appointment accompaniment, home visits, referrals, crisis intervention, supportive counselling and assistance with CAS processes and protocols
- Refer fathers/families to appropriate services as required and document the results of these referrals
- Seek out opportunities for peer or other support as appropriate in preventing and coping with the effects of vicarious trauma
- Support the development of the FWB program by implementing a team approach to planning community-based programming and safe spaces e.g., land-based family camp, monthly family activities, father/child drop in, CAS access visits
- Provide information to the FWB Program Manager for the purpose of local program progress tracking and evaluation
- Represent Inuuqatigiit at meetings, presentations and conferences with stakeholders including partner agencies, funders and government
- Engage with various agencies and stakeholders to strengthen family support and engagement programs and services
- Maintain effective administrative systems by maintaining thorough, orderly and confidential administrative tasks required by funder and Inuuqatigiit, e.g. daily contacts, referrals, client files;
- Meet all tracking, evaluation, and reporting requirements of funder and Inuuqatigiit (client notes, attendance, maintaining project statistics, meeting project targets, creating surveys, completing Incident/Accident reports)

ACCOUNTABILITY

- Accountable for the safety and security of participants in family/community/parent activities
- Accountable to support fathers and families of participants as required
- Adhere to and promote the mandate, workplan and mission of Inuuqatigiit.

WORKING RELATIONSHIPS

- Represent Inuuqatigiit at meetings, presentations and conferences with stakeholders including partner agencies, funders and government.
- Develop supportive and professional rapport with Inuuqatigiit staff.
- Participate in conflict resolution when required

EXTERNAL COMMUNICATIONS

- Communicate with fathers on a regular basis regarding upcoming activities and appointments related to Inuuqatigiit
- Foster strong community engagement in FWB programs, e.g., Elders, resource people
- Liaise with other service providers, programs and professionals in the community to facilitate referrals and maintain effective linkage and referral protocols

WORKING CONDITIONS

- Regular and consistent weekly hours of work
- Required to work some evenings and weekends to provide afterhours crisis support, deliver parent engagement activities, and participate in community events (e.g., Inuit Day, AGM, Christmas party)
- Additional hours on occasion to meet deadlines and ensure delivery of high-quality programs and services

KNOWLEDGE AND SKILLS

- Fluency in Inuktitut would be an asset
- Knowledge in the needs of Inuit children, parents, and fathers
- Ability to communicate effectively orally and in writing, in English
- Ability to operate computer systems and relevant software
- Strong organizational, program planning, evaluation, fiscal management and problem-solving skills.
- Ability to respond effectively in crisis situations; and
- Ability to function in a high stress, high noise environment

QUALIFICATION AND REQUIREMENTS

- Inuit descent preferred.
- Male gender **required**;
- Post-secondary education in related field an asset
- Minimum of one year of experience in:
 - supporting families or individuals.
 - working with Inuit communities.
 - working in a family-oriented program
- organizing and facilitating groups.
- Vulnerable Sector Check required in keeping with Inuuqatigiit Personnel Policies and Procedures.
- Medical certification of good health.
- TB Test if applicable and other immunizations up-to-date; and
- CPR/First Aid Certification (or willingness to become certified).

Please apply with a cover letter and up-to-date resume to:
jobs@inuugatigiit.ca

Inuuqatigiit Centre is committed to creating a more representative workforce so it can better understand and serve the needs of our Inuit community in Ottawa.

Priority will be given to Inuit candidates.

Employment in some positions requires an acceptable criminal record check. Possession of a criminal record will not necessarily disqualify candidates from further consideration.

Eligibility list may be created to fill future vacancies.

Job descriptions may be obtained by email or on the website.

Only those candidates selected for an interview will be contacted.